



# Filing a turnover declaration

A step-by-step introduction to declaring your turnover through our Eolis platform as part of your policy renewal process

# FILING A TURNOVER DECLARATION

## Getting started

### Step 1

Log in to your [EOLIS account](#)

### Step 2

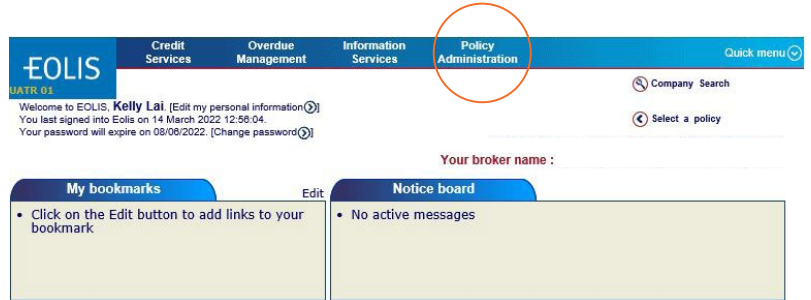
Select your Policy

### Step 3

Go to the Policy Administration tab

### Step 4

Select Turnover declaration



## Review all conditions

### Step 1

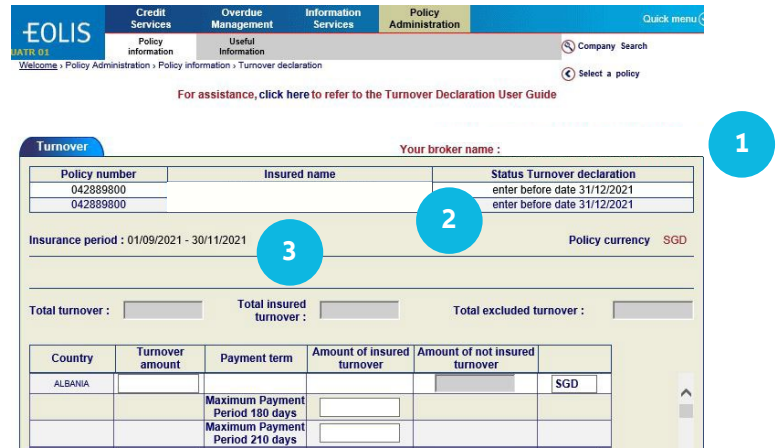
Verify that you have the right policy

### Step 2

Check the declaration deadline

### Step 3

Take into account the insurance period for the Turnover Declaration



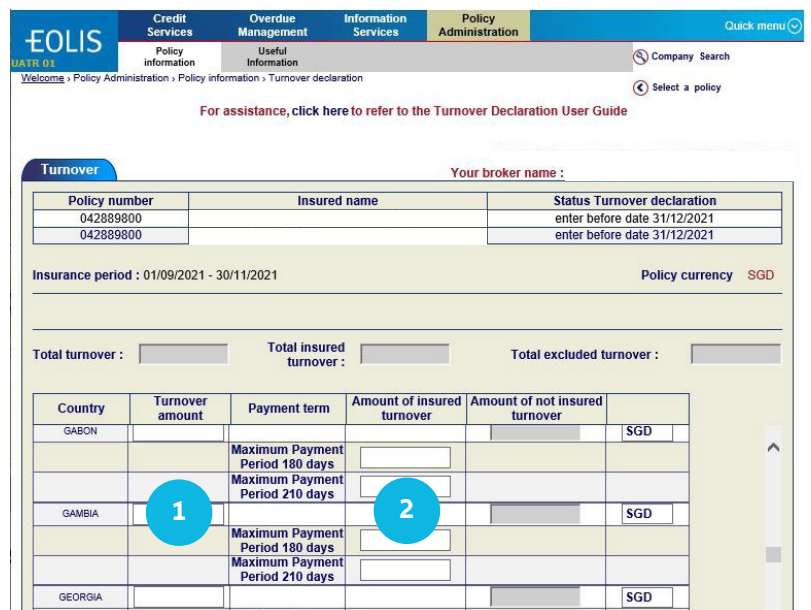
## Enter your turnover

### Step 1

Enter the Turnover Amount recorded in each country

### Step 2

Enter only the Insured Turnover, which concerns all customers for which you have a credit limit, as well as your customers covered by a discretionary credit limit (DCL)



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## Finalize your turnover declaration

Your Turnover Declaration will now appear on screen. Verify all of the details and click on continue.

Total turnover : 25000      Total insured turnover : 25000      Total excluded turnover : 0

Country	Turnover amount	Payment term	Amount of insured turnover	Amount of not insured turnover	
VIRGIN ISLANDS (BRITISH)	25000	Period 210 days		0	SGD
		Maximum Payment Period 180 days	25000		
		Maximum Payment Period 210 days			
VIRGIN ISLANDS (USA)					SGD
		Maximum Payment Period 180 days			
		Maximum Payment Period 210 days			
WALLIS AND FUTUNA ISLANDS					SGD
		Maximum Payment Period 180 days			
		Maximum Payment Period 210 days			
ZAMBIA					SGD
		Maximum Payment Period 180 days			
		Maximum Payment Period 210 days			

Excluded turnover :(SGD)

Total	Intercompany	Others	Non covered countries	Government/Private	0-Limits	Cash

Continue >

## Notice

If any amount is not insured (excluded turnover) please specify in Excluded turnover along the bottom of the screen. Click on Continue to confirm the figures.

Total turnover : 250000      Total insured turnover : 100000      Total excluded turnover : 150000

Country	Turnover amount	Payment term	Amount of insured turnover	Amount of not insured turnover	
VIRGIN ISLANDS (BRITISH)		Period 210 days			SGD
		Maximum Payment Period 180 days			
		Maximum Payment Period 210 days			
VIRGIN ISLANDS (USA)					SGD
		Maximum Payment Period 180 days			
		Maximum Payment Period 210 days			
WALLIS AND FUTUNA ISLANDS	250000			150000	SGD
		Maximum Payment Period 180 days	100000		
		Maximum Payment Period 210 days			
ZAMBIA					SGD
		Maximum Payment Period 180 days			
		Maximum Payment Period 210 days			

Excluded turnover :(SGD)

Total	Intercompany	Others	Non covered countries	Government/Private	0-Limits	Cash

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We'd love to help! Just give us a call or send us an email if you have any questions, and we'll be happy to find a solution together.