

# NEW COLLECTION CASE - INSURED

Version 2.0

## How to

Fill out the form on the screen and save it to your computer. Hereafter you can either:

- Email the form to [claims-collections.se@eulerhermes.com](mailto:claims-collections.se@eulerhermes.com), or
- Send the form by post to Euler Hermes Sverige, Box 729, 101 34 Stockholm.

Date: 

## Information needed for the collection case handling

Please provide copies of the following documents, which are needed for the amicable collection process - please indicate the ones you have enclosed:

- All outstanding invoices (and credit notes regarding the outstanding amount)
- Statement of account showing the period 6 months prior to the first outstanding until today (must show all movements on the account)
- Statement of account showing all open items
- Information about any payments that are not shown on the statement
- Order confirmations
- Delivery confirmation, consignment note or similar
- Documentation for agreed interest rate
- Any correspondence with the debtor

Please clarify if any of the above cannot be provided:

## Your information

Policy no.:		Company:	
Contact person:			
Phone no.:		Email	

## Information about the debtor

Company name			Address			
Email:			Contact person:			
Phone no.:			Website:			
EH ID:			Your debtor ref. no.:			CVR no/VAT*:
Debtor's bank details:						

\*Alternatively company registration number for the relevant country.

**All invoices**

No.	Invoice no.	Invoice date	Due date	Invoice amount	Outstanding invoice amount
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
Total amount:					

**Information about the collection case:**

Is the case covered under DCL?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Currency	
Dispute(s)?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Various fees	
Retention of title?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>		
Comments:						

It is acknowledged that the above debt collection case is handled and settled according to the present terms and conditions of Euler Hermes. Following the debt collection department will make a claim on your behalf and settle with our claims department.

**Contact Euler Hermes**

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Försäkringsbolag registrerat enligt kod 418